Guidance for Writing Abstracts:
The abstract reviewers for the IHI Scientific Symposium will use the table below to guide their review of your abstract. When writing your abstract, we recommend that you consider the rating criteria specified in the table. In addition, please follow the suggestions in the section titled, “Presentation of Quantitative Data.”

<table>
<thead>
<tr>
<th>Rating</th>
<th>Focus of the abstract:</th>
<th>Applied Improvement</th>
<th>Improvement Methods</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>For abstracts that focus on applying or teaching approaches to improve health or health care</td>
<td>For abstracts that focus on developing the methodological basis of improving health and health care</td>
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<td>1</td>
<td><strong>Unclear</strong> or does not illustrate appropriate application of QI to Health Services Delivery</td>
<td><strong>Unclear</strong> or does not add anything new to the fields of QI or health research</td>
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</table>
| 2      | **Limited** application of QI methods to health services delivery.  
*For example:* Abstract shows some good design principles, but with significant weaknesses in analysis or validity, or does not have sufficient data, or shows results that do not add to the existing knowledge base. | **Little importance** to the field.  
*For example:* A new application or innovative modification of existing designs, approaches, methods or tools, with limited description of the approach. Limited or no description of applicability or assessment criteria, such as effectiveness, validity or reliability. |
| 3      | **Important** application of QI methods to health services delivery.  
*For example:* Clear aims, some description of the methods, sufficient data and adequate analysis, but somewhat limited significance in terms of contributions to knowledge. | **Important** to the field.  
*For example:* A clearly described new application or innovative modification of existing designs, approaches, methods or tools. Some description of applicability or assessment criteria, such as effectiveness, validity or reliability. |
| 4      | **Very important** application of QI methods to health services delivery.  
*For example:* Clear aims, clear description of the methods, sufficient data, appropriate analysis and some description of what was learned and how it may be applied, with important implications for knowledge. | **Very important** to the field.  
*For example:* A clearly described new application or innovative modification of existing designs, approaches, methods or tools. Adequate description of applicability assessment criteria, such as effectiveness, validity or reliability. |
| 5      | **Excellent** application of QI methods applied to health services delivery.  
*For example:* Clear aims, clear description of the methods, sufficient data, appropriate analysis and a thorough description of what was learned and how it may be applied, plus highly significant contributions to knowledge. | **Major importance** to the field.  
*For example:* A clearly described new application or innovative modification of existing designs, approaches, methods or tools. Clearly described. Excellent description of applicability assessment criteria, such as effectiveness, validity or reliability. |

1. Pick rating most descriptive of project
2. If abstract is in between descriptions, use half values (1.5, 2.5, etc.)